

CiN Policy for Children Allocated to Disabled Children & Young People's Team

Operational from: April 2016

Version Number: 1.1

Agreed by: CYPS Policies and Procedures Group

Responsible Service Area/Team: Disabled Children & Young People's Team

Review date: April 2023

Document Summary

This policy summarises the arrangements and timescales for seeing and reviewing Children in Need who are allocated to the Disabled Children and Young People's Team.

We will on request produce this policy, or particular parts of it, into other languages and formats, in order that everyone can use and comment upon its content.

Review Date:		
Version Control	Reason for revision and summary of changes needed	Date
1.1	Note change of electronic recording system, explanation of terminologies	April 2021

1. When the Multi-Agency Safeguarding Hub (MASH) directs a referral to the Disabled Children and Young People's (DCYP) Team, a Social Worker from that team will complete a social work assessment within 45 working days.
2. If the social work assessment confirms that the child has **no need for social care support or child protection** but, by virtue of the severity of their disabilities, meets the criteria for a support package (see [Threshold Guidance for Children with a Disability](#)), a Social Worker from the DCYP Team will work with the child's family to agree a suitable package of support as identified by the assessment and to develop a CiN Plan. Thereafter, a Social Worker will see the child at regular intervals, **at least every 6 weeks**, in all care settings, including their home, school and any short break setting, to re-assess their needs and wellbeing. The Social Worker will meet with the family, their support network, and any involved professionals **at least every 4 months** for CiN review meetings, to confirm that the support package continues to meet the child's and family's needs.
3. If the social work assessment confirms that **social care support is needed** to help promote the child's wellbeing and/or safety (whether or not the threshold for financial assistance is also met), a social worker from the DCYP Team will work with the child's family to agree a CiN plan for the child that will help ensure their needs are met. Thereafter, a Social Worker will see the child at regular intervals, **at least every 20 working days**, in their home, school, and any other regular care setting such as short break settings. The social worker will meet with the family, their support network and any involved professionals, at **least every 3 months** for CiN review meetings, to ensure that the plan is being progressed and that the child's wellbeing is improving.
4. If during the social work assessment (or at any subsequent time), there is reasonable cause for concern that the child is suffering or is likely to suffer significant harm, the procedures for child protection will be immediately implemented.

Management Oversight:

All DCYP CiN cases will receive regular management oversight as follows:

- a) Each CiN case open for 6 months or more will receive a management review and a management observation recorded within the electronic case recording system (LCS). This may also be recorded within the supervision process in LCS.
- b) Any CiN cases that remain open for longer than 12 months will receive a further management review and a further management observation on LCS. This may also be recorded within the supervision process in LCS.

