

## Minutes

<b>Meeting Name:</b>	Children's Learning & Improvement Group
<b>Meeting Date &amp; Time:</b>	Tuesday 21 March 2023, 12:30-14:30
<b>Meeting Venue:</b>	MS Teams Meeting

### Attendees

Role	Organisation
Independent Chair	Suffolk Safeguarding Partnership
Professional Advisor	Suffolk Safeguarding Partnership
Partnership Co-ordinator	Suffolk Safeguarding Partnership
Designated Nurse	Suffolk CCGs
Partnership Manager	Suffolk Safeguarding Partnership
Education Officer	Suffolk County Council
Head of Children's Safeguarding	Suffolk County Council
Detective Inspector	Suffolk Police
Designated Nurse Safeguarding Children	Suffolk and Northeast Essex ICB
Associate Director	NSFT
Safeguarding Lead	Suffolk College
Comms & Engagement	Suffolk Safeguarding Partnership
Workforce Development Advisor	Suffolk County Council
Professional Advisor	Suffolk County Council
Deputy Designated Nurse Safeguarding Children	Norfolk and Waveney ICB
Named Nurse	Suffolk County Council

### In Attendance

Role	Organisation

## Apologies

Role	Organisation
Training, Safeguarding and Quality Standards Development Officer	Community Action Suffolk
Safeguarding Lead	East of England Ambulance Trust

Item No.	Item Description
1.	<p><b>Welcome and Apologies</b> AD welcomed everybody to the meeting and introductions were made.</p>
<p><b>Live Updates</b></p>	
2.	<p><b>Live Updates from Partners</b></p> <ul style="list-style-type: none"> <li>There were no updates for this meeting.</li> </ul>
<p><b>Agenda Items for Discussion and Decision</b></p>	
3.	<p><b>Update on Task &amp; Finish Groups, and on progression of the reinstated Training &amp; Development Subgroup</b></p> <p>It was reported that there had been three Task and Finish (T&amp;F) Groups held in the last few months. The focus of these groups was as follows:</p> <ul style="list-style-type: none"> <li><b>Information Sharing-</b> This group included discussions with the Police Service and GPs. Their understanding of safeguarding was very good. It was reported that they knew how to share information and where to go but the GPs did want to raise the feeling of being overwhelmed with little easily accessible routes to sharing information about risk.</li> <li><b>Secure Settings-</b> Two NSFT and two special needs schools were reviewed along with Felixstowe Port. It was found that the understanding and safeguarding support provided was really good, although, in the two NSFT settings, there wasn't any information about safeguarding visible. The facilities at Felixstowe Port are not adequate, and a letter from the SSP has been written twice now outlining the concerns. The SSP will chase up a reply to the letter sent to the Port.</li> <li><b>Training and Development Subgroup revival-</b> It was confirmed that the reinstated Training and Development Sub-group has been running for 6 months and two meetings have been held. The group has highlighted some key issues in multi-agency training uptake which will be escalated at the Executive Group. Additionally, the Subgroup has re-branded as Learning and Development, and the ToR slightly amended to focus on more embedding of learning from reviews and adapting how we train an already stretched workforce.</li> </ul> <p>It was noted that different agencies have their own training, and consideration now needs to be given as to how agencies can work together to initiate training rather than separately. It was explained that multi agency take up of training is very low at the moment. This is being reviewed to see how the training on offer can be made more appealing. The need to bring people back together is apparent.</p> <p>Culture shifts to make training and professional development part of the job are important and this impacts on the uptake of training. This item should be escalated to the SSP Executive Group to decide on a way forward for multi-agency training across Suffolk.</p> <p>The SSP could look into providing a training passport to show which training has been undertaken when moving between agencies.</p>

Item No.	Item Description
	<p><b>Actions/Decisions</b></p> <ul style="list-style-type: none"> <li>• The SSP to chase up a response from Felixstowe Port to the letter sent by the SSP.</li> <li>• The SSP to take the item on multi-agency training to the SSP Executive Group in May.</li> </ul>
4.	<p><b>SSP Communications Strategy</b></p> <p>The Board were presented with a copy of the drafted SSP Communications Strategy. The idea behind this was to bring together some of the documents already produced by the SSP, such as the Openness Statement and the Inclusion Strategy.</p> <p>Various methods of communication with the public are being considered. Outreach events are being held across the County by the Partnership to reach out to the public and gauge their views on safeguarding, and co-production and lived experiences will feature at the heart of our work and priorities. Social media is also being used more actively by the Partnership.</p> <p>Family engagement in reviews will be looked at as a piece of co-production work in the future, contributing to our co-producing priority.</p> <p>The Podcasts for the SSP will also be revived, starting with a short guide to safeguarding, being released in late March or early April.</p>
5.	<p><b>Annual Report 22/23 and SSP Strategic Business Plan 2023-25</b></p> <p>The draft Strategic Business Plan for the SSP has been circulated to the Board for comment.</p> <p>There are three priorities for the SSP which will now span two years to enable these to be completed. The main themes in the Business Plan are as follows:</p> <p><b>Priority 1 – Learning and Engagement</b></p> <p>We will continue to build on our commitment to openness, ensuring that learning from reviews is shared in accessible formats, the voices of those with lived experiences are heard, and that people are aware of safeguarding and what it means for them.</p> <p><b>Priority 2 – Scrutiny and Assurance</b></p> <p>We will provide scrutiny and seek assurances from our partners, adding value where mechanisms already exist, leading to improved outcomes for people.</p> <p><b>Priority 3 – Supporting Practice Improvement</b></p> <p>We will collaborate with our partners to improve practice through safeguarding training content assurance, testing how well learning is embedded, and recommending improvements where needed.</p> <p>SC also reminded colleagues that she will be looking for contributions to the Annual report for 22/23. Comments to be sent to SC on both documents.</p> <p><b>Actions &amp; Decisions</b></p> <ul style="list-style-type: none"> <li>• Comments on the Business Plan and contributions to the Annual Report to be sent to the SSP by no later than Friday 31<sup>st</sup> March 2023.</li> </ul>
6.	<p><b>Update on Waits work</b></p> <p>Waiting as a safeguarding issue has been considered by the partnership. There is a lot of guidance around waits currently. Best practice would be that advice and guidance is available whilst you wait, and a regular review of the wait time is given.</p> <p>There is a project called Waiting Well which will be shared with the SSP.</p> <p>The SSP will meet offline to see how the Partnership might take any work further to make a positive impact on waits and waiting.</p>

Item No.	Item Description
	<p><b>Actions &amp; Decisions</b></p> <ul style="list-style-type: none"> <li>• The SSP to meet to look at any potential for the SSP to undertake a value-adding piece of work about waits.</li> <li>• The work around 'Waiting Well' will be sent to the SSP.</li> </ul>
7.	<p><b>Review multi-agency uptake of Professional Curiosity e-learning.</b></p> <p>This item was discussed above in Item 3.</p>
8.	<p><b>Present planned themes for all ages Practitioners Conference in June for discussion/sign-off</b></p> <p>This will be an all-ages conference with presentations in the morning and workshops in the afternoon. The current proposed themes for this day are:</p> <ul style="list-style-type: none"> <li>• Mate/hate crime - Joe Pooley's case</li> <li>• Transitions - Anika's case</li> <li>• Impact of trauma on young people</li> <li>• Safeguarding Framework and / Children's Thresholds workshop</li> <li>• Practical application of the MCA</li> </ul> <p>There is also the possibility of having a theme for the whole day of professional curiosity. A definition of what this means in adults across partners which we can share with Children's colleagues to agree across all ages.</p> <p>There are some children's topics to consider such as:</p> <ul style="list-style-type: none"> <li>• Young Fathers - A targeted workshop with people working with families.</li> <li>• SEND Inspection- An update on SEND and EHCPs – It was suggested that this is a podcast topic.</li> </ul> <p><b>Action/Decision</b></p> <ul style="list-style-type: none"> <li>• The SSP will take the planning for this conference forward and confirm a date asap.</li> </ul>
9.	<p><b>Section 11 Audits</b></p> <p>The S11 Audits are a statutory requirement that every organisation should provide an update on their safeguarding provision. These are conducted four times a year and are reviewed by the SSP.</p> <p>The SSP confirmed that they are assured about safeguarding within each organisation and meet with each agency when the S11 is submitted.</p> <p><b>Action/Decision</b></p> <ul style="list-style-type: none"> <li>• A summary of S11s for 22/23 will be produced for inclusion in the Annual Report.</li> </ul>
<p><b>Information Items</b></p>	
7.	<p><b>Any Other Business</b></p> <p><b>Future LIG Plans</b></p> <p>The LIG were asked to think about the plans for the future of the LIG T&amp;F Groups now we have successfully completed a 6-month cycle.</p>

Item No.	Item Description
	<p>It was agreed that the 6-month LIG Oversight Boards and smaller focused T&amp;F groups are working well and are productive. It was agreed to continue with another 6-month cycle and keep the T&amp;F Groups in place.</p> <p>The LIG identified and agreed the following as the next 6-months T&amp;F Groups:</p> <ul style="list-style-type: none"><li>• Learning and Development Subgroup to continue, including a refreshed TOR</li><li>• Themes arising from the academy trusts questionnaires to DSL's. Group to directly tackle anything that arises and support implementation of anything needed to support the DSLs.</li><li>• Progress the partnership actions from the <a href="#">NCMD's Sudden and Unexpected Deaths in Infancy and Childhood Thematic Report</a></li></ul>