

Minutes

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| Meeting Name: | Learning & Improvement Group (Adults) |
| Meeting Date & Time: | Tuesday 21 March 2023, 10.00 – 12.00 |
| Meeting Venue: | MS Teams Meeting |

Attendees

| Role | Organisation |
|--|----------------------------------|
| Independent Chair | Suffolk Safeguarding Partnership |
| Partnership Co-Ordinator | Suffolk Safeguarding Partnership |
| Clinical Governance Manager | Public Health |
| Associate Director | NSFT |
| Head of Adult Safeguarding | Suffolk County Council |
| Partnership Manager | Suffolk Safeguarding Partnership |
| Professional Advisor | Suffolk Safeguarding Partnership |
| Communications and Engagement Officer | Suffolk Safeguarding Partnership |
| Head of Safeguarding | West Suffolk Foundation Trust |
| Detective Inspector | Suffolk Constabulary |
| Adult Safeguarding Operational Manager | Suffolk County Council |
| Deputy Designated Lead Nurse | Norfolk and Waveney ICB |
| Workforce Development Advisor | Suffolk County Council |
| Head of Safeguarding Families | ESNEFT |

In Attendance

| Role | Organisation |
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Apologies

| Role | Organisation |
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| Safeguarding Lead | East of England Ambulance Trust |
| Safeguarding Lead | Community Action Suffolk |

| Role | Organisation |
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| Adult Safeguarding Lead Nurse | Norfolk & Waveney ICB |
| Detective Chief Inspector | Suffolk Constabulary |
| Safeguarding Lead Nurse | ESNEFT |
| Director of Nursing, Patient Safety and Safeguarding. | NSFT |
| Named Nurse for Safeguarding | Suffolk and Northeast Essex ICB |

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| 1. | Welcome and Apologies AD welcomed everybody to the meeting and introductions were made. |
| Live Updates | |
| 2. | Live Updates from Partners There were no updates for this meeting. |
| Agenda Items for Discussion and Decision | |
| 3. | <p>Update on Task & Finish Groups, and on progression of the reinstated Training & Development Subgroup</p> <p>There had been four Task and Finish (T&F) groups held in the last few months. The focus of these groups was as follows; the reports were circulated prior to the meeting:</p> <ul style="list-style-type: none"> • Information Sharing- This group included discussions with the Police Service and GPs. Their understanding of safeguarding was very good. They knew how to share information and where to go but the GPs did want to raise the feeling of being overwhelmed with little easily accessible routes to sharing information about risk. • Secure Settings- Two NSFT and two special needs schools were reviewed along with Felixstowe Port. It was found that the understanding and safeguarding support provided was really good, although, in the two NSFT settings, there wasn't any information about safeguarding visible. WW explained that the facilities at Felixstowe Port are not adequate, and a letter from the SSP has been written twice now outlining the concerns. The SSP will chase up a reply to the letter sent to the Port. A meeting between the Port of Felixstowe and the SSP to help ease the process flows for migrants entering the country will be held. • S42 Enquiries- The consistency of case management was not adequate when reviewing these enquiries. There was a lack of confidence about the MCA application process and there is a recommendation to monitor this. A live-action plan with a set of standards should be produced that is added to year on year. This action plan can be held together by a multi-agency group of professionals. The group agreed with this proposal of a standing T&F Group under the Adults LIG with an action plan that is continuously refreshed. • Training and Development Subgroup revival- The Training and Development sub-group has been running for 6 months and two meetings have been held. The group has highlighted some key issues in multi-agency training uptake which will be escalated at the Executive Group. Additionally, all in agreement that the Subgroup will re-brand as Learning and Development, and the ToR slightly amended to focus on more embedding of learning from reviews and adapting how we train an already stretched workforce. <p>It was noted that different agencies have their own training, and consideration now needs to be given as to how agencies can work together to initiate training rather than separately. Multi agency take up of</p> |

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| | <p>training is very low at the moment. This is being reviewed to see how the training on offer can be made more appealing. The need to bring people back together is apparent.</p> <p>Culture shifts to make training and professional development part of the job is important and this impacts on the uptake of training. It was agreed that this item should be escalated to the SSP Executive Group to decide on a way forward for multi-agency training across Suffolk.</p> <p>NSFT are introducing training workbooks so that staff can utilise CPD training as part of their mandatory training competencies in the Trust.</p> <p>The LIG were reminded that the SSP used to have a training lead and this did support training with the SSP partner agencies.</p> <p>It was agreed to take this item to the SSP Exec group.</p> <p>Actions & Decisions</p> <ul style="list-style-type: none"> • The SSP to meet to look at the issues arising at the Port of Felixstowe. • The recommendations from these reports will be added into the overall SSP Action Plan monitoring spreadsheet. • The item about multi-agency training will be taken to the Exec group in May. |
| 4. | <p>Financial Abuse Policy/Framework for Suffolk</p> <p>The Gateshead Financial Abuse Practice Guidance model was shared explaining that Suffolk does not have a financial abuse policy/strategy currently. The LIG were asked if this should be a SSP policy or a specific SCC policy. It was suggested this is a SCC policy but some of the pages from the policy could be adopted and adapted for all partners use, such as 'Prevention Principles' and 'Reporting Pathway'. This proposal was endorsed unanimously.</p> <p>Actions & Decisions</p> <ul style="list-style-type: none"> • A SCC policy will be developed that SSP can also use on its website. This will be done through a new T&F Group of the LIG. |
| 5. | <p>Annual Report 22/23 and SSP Strategic Business Plan 2023-25</p> <p>The draft Strategic Business Plan for the SSP has been circulated to the Board for comment.</p> <p>There are three priorities for the SSP which will now span two years to enable these to be completed. The main themes in the Business Plan are as follows:</p> <p>Priority 1 – Learning and Engagement</p> <p>We will continue to build on our commitment to openness, ensuring that learning from reviews is shared in accessible formats, the voices of those with lived experiences are heard, and that people are aware of safeguarding and what it means for them.</p> <p>Priority 2 – Scrutiny and Assurance</p> <p>We will provide scrutiny and seek assurances from our partners, adding value where mechanisms already exist, leading to improved outcomes for people.</p> <p>Priority 3 – Supporting Practice Improvement</p> <p>We will collaborate with our partners to improve practice through safeguarding training content assurance, testing how well learning is embedded, and recommending improvements where needed.</p> <p>Colleagues were reminded that they will be asked for contributions to the Annual report for 22/23.</p> <p>Actions & Decisions</p> <ul style="list-style-type: none"> • Comments on the Business Plan and contributions to the annual report to be sent to the SSP by no later than Friday 31st March 2023. |

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| 6. | <p>SSP Communications Strategy</p> <p>The LIG were presented with a copy of the drafted SSP Communication Strategy. The idea behind this was to bring together some of the documents already produced by the SSP, such as the Openness Statement and the Inclusion Strategy.</p> <p>Various methods of communication with the public are being considered. Outreach events are being held across the County by the Partnership to reach out to the public and gauge their views on safeguarding, and co-production and lived experiences will feature at the heart of our work and priorities. Social media is also being used more actively by the Partnership.</p> <p>Family engagement in reviews will be looked at as a piece of co-production work in the future, contributing to our co-producing priority.</p> <p>The Podcasts for the SSP will also be revived, starting with a short guide to safeguarding, being released in late March or early April. It was suggested that storytelling and bringing cases alive is an enormously powerful narrative.</p> <p>The SSP should be mindful of the staff as well as the families involved in these cases. The SSP are putting together support and further help factsheet for staff after these events.</p> |
| 7. | <p>Update on Waits work</p> <p>Waiting as a safeguarding issue has been considered by the partnership. There is a lot of guidance around waits currently. Best practice would be that advice and guidance is available whilst you wait, and a regular review of the wait time is given.</p> <p>The SSP will meet offline to see how the Partnership might take any work further to make a positive impact on waits and waiting.</p> <p>It was suggested it's not always waiting that is the issue, sometimes it is a closed door when not eligible for services, so perhaps some scoping is needed to understand safeguarding issues associated with waits and if it is a result of a closed door, is it due to a lack of service provision opposed to a wait.</p> <p>Actions & Decisions</p> <ul style="list-style-type: none"> • The SSP to meet to look at any potential for the SSP to undertake a value-adding piece of work about waits. |
| 8. | <p>Review multi-agency uptake of Professional Curiosity e-learning.</p> <p>This item was covered above in Item 3.</p> |
| 9. | <p>Present planned themes for all ages Practitioners Conference in June for discussion/sign-off</p> <p>This will be an all-ages practitioners conference with presentations in the morning and workshops in the afternoon. The current proposed themes for this day are:</p> <ul style="list-style-type: none"> • Mate/hate crime - Joe Pooley's case • Transitions - Anika's case • Impact of trauma on young people • Safeguarding Framework and / Children's Thresholds workshop • Practical application of the MCA <p>There is also the possibility of having a theme for the whole day of professional curiosity. A definition of what this means in adults across partners.</p> <p>Actions & Decisions</p> |

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| | <ul style="list-style-type: none"> Further thought and planning will be given by the SSP team to the Practitioner Conference currently planned for June (date TBC). |
| 10. | <p>Adults Learning event.</p> <p>This is still in development, the main theme will be Professional Curiosity. This will be merged with the June practitioner's conference to hold just one event following capacity and demands on partners.</p> |
| 11. | <p>Future LIG Plans</p> <p>The LIG were asked to think about the plans for the future of the LIG T&F Groups now we have successfully completed a 6-month cycle.</p> <p>It was agreed that the 6-month LIG Oversight Boards and smaller focused T&F groups are working well and are productive. It was agreed to continue with another 6-month cycle and keep the T&F Groups in place.</p> <p>The LIG identified and agreed the following as the next 6-months T&F Groups:</p> <ul style="list-style-type: none"> Learning and Development Subgroup to continue, including a refreshed TOR. Development of a multi-agency Financial Abuse Policy / Framework for Suffolk (aligns with GGs case and financial abuse audits undertaken around S42s). MCA - ongoing year on year group- Not a static group, continuously reviewing what we are collectively doing to address mental capacity, keep abreast of new legislation amendments, look at new innovative ways across the country where others are implementing change, engaging with local universities to encourage better training at the beginning of frontline workers careers. |
| Information Items | |
| 12. | <p>Any Other Business</p> <p>There was no further business to report.</p> |