

Minutes

Meeting Name:	Suffolk Safeguarding Partnership Board (Adults)
Meeting Date & Time:	Wednesday 20 September 2023, 10.00 – 12.00h
Meeting Venue:	MS Teams Meeting

Attendees

Role	Organisation
Independent Chair	Suffolk Safeguarding Partnership
Partnership Co-Ordinator	Suffolk Safeguarding Partnership
Detective Superintendent	Suffolk Constabulary
District and Borough Rep	West Suffolk Council
Deputy Director of Nursing	Suffolk and Northeast Essex ICB
Head of Adult Safeguarding	Suffolk County Council
Safeguarding Lead	Prison Service
Training, Safeguarding and Quality Standards Development Officer	Community Action Suffolk
Safeguarding Lead	Department of Work and Pensions
Director of Quality and Care	Norfolk and Waveney ICB
Director for Patient Safety and Safeguarding	NSFT
Safeguarding Lead	West Suffolk Hospital
Deputy CEO	Suffolk Family Carers
Senior Probation Officer	Ipswich
Assistant Director Safeguarding	Suffolk County Council
Insight and Intelligence Officer	Suffolk County Council
Assistant Director	Public Health
Strategic Director	Borough and District Council Rep
Designated Nurse	Norfolk and Waveney ICB
Adult Safeguarding Operational Manager	Suffolk County Council
Fire Prevention and Delivery Manager	Suffolk Fire and Rescue Service
Resources Director	SAICP

Role	Organisation
Head of Safeguarding Families	Ipswich Hospital
Executive Chief Nurse	West Suffolk Hospital

In Attendance

Role	Organisation
Communications and Engagement Coordinator	Suffolk Safeguarding Partnership
Named Nurse for Safeguarding	West Suffolk Hospital
Learning and Development Manager	Ipswich Borough Council
Safeguarding Lead	Partnership in Care
Probation Officer	Suffolk Probation Service

Apologies

Role	Organisation
Safeguarding Lead	Trading Standards
Clinical Quality & Governance Lead	Public Health
Director of Adult and Community Services	Suffolk County Council
Named Nurse for Safeguarding	Suffolk and Northeast Essex ICB
Director of Nursing	Suffolk & Northeast Essex, and Norfolk and Waveney ICBs
Partnership Manager	Suffolk Safeguarding Partnership
CEO	Healthwatch, Suffolk

Item No.	Item Description
1.	<p>Minutes and Actions from the last meeting held on 21 June 2023. The minutes from the last meeting were agreed as the final account of the meeting. The matters arising were as follows:</p> <p>SSP Practitioners Conference- The conference went well with a high attendance virtually, feedback has been requested from attendees and will be reviewed to support the planning process for next year's conference.</p> <p>Right Care Right Person- The partnership will be kept up to date with the progress of this after the go-live date in October.</p>
2.	<ul style="list-style-type: none"> Early Update on CQC Inspection/ ASC Safeguarding Senior Leadership Updates:

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	<p>The CQC inspection is nearing completion with a few interviews still to be undertaken. A presentation will be compiled and presented to partners when the feedback has been received and reviewed.</p> <ul style="list-style-type: none"> • Update from all partners on upcoming winter pressures: The plans for winter pressure monitoring are now underway within the ICB, and tactical cells are being set up to allow partners to flag pressures in the system. <p>The same pressures are faced within ASC but these pressures are factored in the planning of work all year round. It was noted that the providers may be over reporting concerns because of anxieties around compliance regarding their registration.</p> <p>A new Manager for Service Development and Contracts has been appointed and the current post holder will be moving into the role of Assistant Director for Learning Disabilities, Autism and Mental Health. The Assistant Director for Safeguarding will be filled by an interim.</p>
Agenda Items for Discussion and Decision	
3.	<p>A Personal Story - Lived Experiences</p> <ul style="list-style-type: none"> • Case ██████ <p>This case study was presented to the group; the presentation is attached to the minutes. Partners are asked to take this away and think about how changes can be implemented to make ██████ Story a catalyst for positive change. This case has been sent out for Rapid Triage and will be presented to the SARP for consideration of learning, Impact Chronologies will be included within this work.</p> <p>Actions/Decisions</p> <ul style="list-style-type: none"> • This case will be taken to the next SARP meeting for discussion. • All partners to think about learning from this case.
4.	<p>Introduction and promotion of the Involvement Checker</p> <p>A first draft of the proposed Involvement Checker was presented to the group. This checker will show all individuals and family members who are involved in a person's life where the information is recorded in LAS and MASH. The presentation is attached to the notes. Consideration will need to be given as to who and how this checker is accessed.</p> <p>Actions/Decisions</p> <ul style="list-style-type: none"> • This will be taken forward giving consideration to the questions above.
5.	<p>Safeguarding data</p> <p>A request was put out asking for Safeguarding data to be presented to the Board. The data to be provided was explained and this is detailed in the attached presentation. Board members are asked to think about proposals for what data is required in this data set.</p> <p>Actions/Decisions</p> <ul style="list-style-type: none"> • All members to share recommendations of data with the team.
6.	<p>Strategic Business Plan 23/25</p>

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	<p>Colleagues were reminded of the priorities within the SSP Business Plan and that partners are able to request any help towards these priorities as required.</p>
7.	<p>Safeguarding Adults Week 2023 Safeguarding Adults Week is happening 20-24th November and is a collaboration between Norfolk and Suffolk. There is a schedule from the Ann Craft Trust for resources to be shared.</p> <p>ASC will also be planning resources for Safeguarding Adults Week, and they will link up with the SSP to coordinate this.</p> <p>The SSP will link up with partners including Police, CAS, and ASC to ensure a joined-up plan for Safeguarding Adult Week.</p> <p>Actions/Decisions</p> <ul style="list-style-type: none"> • The SSP to link up with partners to produce a joined up plan for Safeguarding Adults Week.
8.	<p>Financial Abuse Strategy for Suffolk A Task and Finish group looking at Financial Abuse has been running for a few months now and from this some practice guidance around Financial Abuse in Suffolk is being developed. This will be presented to the LIG on 10th October for signoff.</p> <p>Actions/Decisions</p> <ul style="list-style-type: none"> • The final draft of the practice guidance to be presented to the LIG on 10 October for sign off.
9.	<p>Update on case reviews The new cases that have been referred into SARP were detailed below:</p> <ul style="list-style-type: none"> • Case ■■■- this is a case of Self Neglect and Hoarding with a similar theme of lack of a timely MDT and sharing of the right information. This case will be reviewed at the next SARP. • Case ■■■ – There will be a one-off learning event looking to explore the interaction of agencies with ■■■ and his wife and family. • Case ■■■ – This case focuses on care quality and pathways for those in crisis when living with dementia, this is linked into the work that is being undertaken on the county dementia strategy and action plan. • There are 8 further cases in different stages of review, 5 in action planning and 3 to be updated at the next SARP <p>The top themes from recent cases to be considered:</p> <ul style="list-style-type: none"> • Any agency should be able to call an MDT • Sharing of Information about risk when GDPR and concerns about data sharing are not understood • Training - Shadowing/Buddy – to provide an insight into other agencies working, how they do their work, how they remain legal, and to encourage professional working relationships. • MDT - pilot in discussion with West INT and ASC to develop the process of when to call and MDT, how to develop ToR relating to MDT, and also collectively managing risk.

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	<ul style="list-style-type: none"> MCA – ongoing and sitting in LIG for wider understanding of what needs to be done to evidence the impact of the learning from cases, and the training available through Suffolk CPD and individual organisations learning and development.
10.	<p>Sharing Good Practice The role of the VSCE in Safeguarding was explained to the Board. All partners welcomed the sharing of information and thanked her for her presentation.</p>
Information Items	
11.	<p>Any Other Business</p> <ul style="list-style-type: none"> POLICY PAPER: Suicide prevention in England: 5-year cross-sector strategy- See attached paper for information only.