

## Minutes

<b>Meeting Name:</b>	Suffolk Safeguarding Partnership Board (Adults)
<b>Meeting Date &amp; Time:</b>	Wednesday 14 December 2022, 10.00 – 12.00h
<b>Meeting Venue:</b>	MS Teams Meeting

### Attendees

<b>Role</b>	<b>Organisation</b>
Independent Chair	Suffolk Safeguarding Partnership
Acting Board Manager	Suffolk Safeguarding Partnership
Partnership Co-Ordinator	Suffolk Safeguarding Partnership
Detective Superintendent	Suffolk Constabulary
Chief Nurse	West Suffolk Hospital
Professional Advisor	Suffolk Safeguarding Partnership
Deputy Director of Nursing	Suffolk and North East Essex ICB
Head of Safeguarding	ESNEFT
Head of Adult Safeguarding	Suffolk County Council
Safeguarding Lead	Prison Service
Safeguarding Lead	Prison Service
Clinical Quality & Governance Lead	Public Health
Director	Association of Independent Care Providers
Training, Safeguarding and Quality Standards Development Officer	Community Action Suffolk
Strategic Director	Borough and District Council Rep
Director for Nursing for CFYP, secure/specialist services, patient safety and safeguarding	NSFT
CEO	Healthwatch, Suffolk
Director of Adult and Community Services	Suffolk County Council
Lead for Safeguarding	Trading Standards
Named Nurse for Safeguarding	Suffolk and North East Essex ICB

Role	Organisation
Head of Prevention	Suffolk Fire and Rescue Service
Head of Safeguarding	West Suffolk Hospital
Head of Safeguarding	Probation Service
Insight and Intelligence Manager	Suffolk County Council

#### In Attendance

Role	Organisation
Head of Service (MASH)	Suffolk County Council
Team & Business Change Manager (Customer First)	Suffolk County Council

#### Apologies

Role	Organisation
Safeguarding Lead	Church of England
Assistant Director	Public Health
Head of Quality, Engagement and Professional Development	Suffolk County Council
Designated Nurse	Norfolk and Waveney ICB
Director of Nursing	Suffolk & North East Essex, and Norfolk and Waveney ICBs

Item No.	Item Description
1.	<p><b>Minutes and Actions from the last meeting held on 21 September 2022.</b> The Minutes from the last meeting were agreed as final and the actions were updated as follows:</p> <p><b>Combining the Adult and Childrens Boards-</b> It was agreed that the SSP Adult and Children's full Board meetings will be kept separate unless there was a compelling reason for them to be combined.</p>
<p><b>Agenda Items for Discussion and Decision</b></p>	
2.	<p><b>The State of Safeguarding in Suffolk.</b> This item is brought for a discussion about how regular updates on the State of Safeguarding in Suffolk might be produced. The SSP will look at how to take this work forward including a look at good practice examples of Safeguarding in Suffolk that are already in place and a document explaining exactly what happens in child and adult safeguarding which could be aimed at the general public and would attempt to myth-bust.</p> <p>The storytelling of safeguarding professionals and how recorded voices can illuminate understanding will be included.</p> <p>This work in progress will be brought back to the next meeting.</p>

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	<p><b>Action/Decisions</b></p> <ul style="list-style-type: none"> <li>Further thought will be given on the way forward with this piece of work and an update on progress will be given at the next Board in March.</li> </ul>
3.	<p><b>Live Updates:</b></p> <p>AD asked partners to provide any live updates they may have from their service areas:</p> <p><b>Association of Independent Care providers-</b> It was reported that recruitment is still incredibly hard within the care sector, and this is having an impact on the system as a whole.</p> <p><b>West Suffolk Hospital-</b> A system wide approach needs to be looked at for recruitment, the SSP will look into joining up with West Suffolk Hospital There is a large recruitment campaign happening in ACS to attract more workers into the workforce.</p> <p><b>Suffolk County Council-</b> Care providers have stepped up and released a huge amount of capacity over the last few months.</p> <p><b>District and Borough Council Update-</b> There is currently extreme pressure on the housing system, for all the previously reported and diverse reasons, the West have managed to find freezing weather accommodation for 7 of our 9 rough sleepers (one definitely, and probably two, refuse to engage with us so we are still having to support them on the street). We've also as a sector had our temporary funding for housing support renewed by government. As an example, West Suffolk has been allocated £656,214 as part of the Homelessness Prevention Grant funding in 2022 to 2023 (homelessness and rough sleeping), and we are currently running a second funding application scheme, using more than £70,000 of the money that we have secured from Government under the UK Shared Prosperity Fund, to help fund the work of other organisations supporting our communities this winter.</p>
4.	<p><b>ACS peer review in readiness for the CQC inspections next year and beyond</b> From April 2023, CQC, will be inspecting Adult Social Care Services within local authorities. It was reported that during January a Peer Review will be held within ACS to aid in the inspection preparation.</p> <p>The support of the SSP was offered to this inspection preparation. The outcome of the Peer Review will be brought to the next Board meeting.</p> <p><b>Actions/Decisions</b></p> <ul style="list-style-type: none"> <li>The outcome of the Peer Review will be brought to the next Board meeting in March.</li> </ul>
5.	<p><b>Equality Impact Assessment (EIA)</b> In some case reviews that the Partnership conduct and publish, an Equality Impact Assessment could be undertaken. All Board members were happy to agree this recommendation.</p> <p><b>Actions/Decisions</b></p> <ul style="list-style-type: none"> <li>EIAs will be conducted on a new case review to test the process, and if successful, implement for others moving forward.</li> </ul>
6.	<p><b>Update on Case Review Learning</b> <b>Case JP-</b> The published report for this case can be read here: <a href="#">Joe-Pooley-Safeguarding-Adults-Review.pdf (suffolksp.org.uk)</a></p>

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	<p>The SSP are now working with families in different ways to amplify their voices as part of the learning process and dissemination to a multi-agency workforce.</p> <p><b>Case ■■</b>- This case will be published shortly and will be published under a pseudonym. You will be able to view this case on our new website when this goes live. This case will also be published in Easy Read and consideration is being given as to how we make our case reviews more accessible moving forward.</p>
7.	<p><b>Proposal for an Adult All-Day Learning Event</b>  The SSP will hold an all-day learning event in February/March 2023 to look at learning from adult cases that have been reviewed by the SSP. Mate and Hate crime, transitional safeguarding and executive capacity will also be looked at within this learning day.</p>
8.	<p><b>Sharing information about risk (working with the VCSE)</b></p> <p>This item came about from the recommendations within the 2021 Appreciative Enquiry, which recommended that a community consultation line should be made available to volunteers to give them access to safeguarding expertise more easily. Some volunteers are finding it hard to get access to advice or to share information about risk easily via the Customer First route.</p> <p>(MASH) and (Customer First) attended the meeting and explained that the Customer First access points and Professional Consultation Line that are already set up are good at managing risk. There is challenge around some of the lower-level work when demand and capacity are high. JS reported that the Customer First and Professional Consultation Line are already available and should be improved to help volunteers access the service more easily.</p>
9.	<p><b>Winter Pressures/ Cost of Living Crisis</b></p> <p>The attached slides in relation to this item were presented.</p> <p>Also attached is a report from Community Action Suffolk detailing how the Cost of Living Crisis is affecting the Community and Voluntary sector.</p>
10.	<p><b>LIG Task and Finish Groups and Training Subgroup</b></p> <p>The SSP has been progressing the LIG Task and Finish Groups which cover the following topics:</p> <ul style="list-style-type: none"> <li>• <b>A review across adults and children’s secure settings</b> - (ensuring that checks and balances are in place, following on from Panorama documentaries highlighting gross, systemic abuse of vulnerable residents). A meeting is to be held with NSFT in December to discuss their secure settings. Then SSP will visit the secure processing centre at Felixstowe Port in December which when seen by the SSP in 2020 was an extremely poor facility. Consideration will also be given to secure educational establishments/ PRUs and other secure settings where Mental Health is present.</li> <li>• <b>S42 enquiries and financial abuse</b> - Audits will be undertaken, alongside a survey on Executive Capacity. Board Members are asked to complete this survey by January 2023. <a href="https://forms.microsoft.com/e/dz9dJjBZf2">https://forms.microsoft.com/e/dz9dJjBZf2</a></li> <li>• <b>Information sharing</b> – A common theme found throughout multiple case reviews. An initial meeting will be held with leads in statutory partners to begin a process of exploration with front line staff about what the barriers are to information sharing and understanding level of expertise, which will inform next steps for this T&amp;F group.</li> </ul> <p>The Training and Development subgroup will be re-instated, and the first meeting will be in January 2023 where Terms of Reference, membership, and an action plan will be agreed. This group is being reinstated to give an oversight to safeguarding training and was requested by partners through the SSPs recent consultation process.</p>

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11.	<p><b>Learning about Safeguarding under pressure</b></p> <p>The ongoing issues that practitioners report about learning under pressure were discussed. Priority for the SSP to disseminate and help partners embed learning across services, so continuously looking for better ways to disseminate, e.g through webinars and podcasts, as well as written content.</p> <p>The SSP webinars are reaching a wide range of audiences and have high attendance rates. The podcasts will be picked up again when the new Comms and Engagement Officer is in post. This has been recruited too and it is hoped the new team member will join us in January 2023.</p> <p><b>Actions/Decisions</b></p> <ul style="list-style-type: none"> <li>The Comms and Engagement Officer to continue with the work on Podcasts for the SSP, and new ways of disseminating learning.</li> </ul>
12.	<p><b>SOP for Health Participation in Section 42 and Section 47 Enquiries</b></p> <p>All Board Members were happy to sign this off.</p>
13.	<p><b>Launch of the new SSP Website</b></p> <p>The new SSP website was shared. It is hoped this new site will go live by the end of the month. There will be a period of settling into the new functionality, and we welcome feedback / comments ongoing of how this can continuously be improved.</p>
<b>Information Items</b>	
14.	<p><b>Any Other Business</b></p> <p><b>Update from the Operational Oversight Group</b></p> <p>An Executive decision was made to have adults and a children’s operational oversight group made up of statutory partners, who will be the main points of contact inside their own agency. The role description for this will be sent around to Board Members and a further update will be given at the next meeting.</p> <p><b>Actions/Decisions</b></p> <ul style="list-style-type: none"> <li>A further update on how the Operational Oversight Group is working will be given at the next meeting.</li> </ul> <p><b>Community Action Suffolk Safeguarding Network Events 2023</b></p> <p>Partners were asked for input into these events, ideally to present a 7-minute slot. The network has around 1200 VCSE members. There are four events a year which are broken down into three 90-minute network sessions and 1 virtual conference each year. They are forum of support, information sharing and gathering. The events are a practical, informative space to share, learn and support VCSE safeguarding leads and staff. The next event is on the topic Safeguarding and the Cost of Living on 23 February 2023 10am – 11.30am Via Zoom.</p> <p><b>Actions/Decisions</b></p> <ul style="list-style-type: none"> <li>All to let Community Action Suffolk know if they can present at these events by emailing <a href="mailto:jacqui.wilkinson@communityactionsuffolk.org.uk">jacqui.wilkinson@communityactionsuffolk.org.uk</a></li> </ul>